



CITY OF EDGEWOOD EXPRESS PERMITS

Express Permitting is for projects that can be reviewed and turned around in a relatively short period of time (approximately 1 week, depending on workload and staffing).

Items that may disqualify the project from Express Permitting:

- Complex structural alterations
- Complex means of egress plan
- Change of use or occupancy
- Relationship to a pending permit or a building under construction
- Exterior work on a building in the TC, MUR, BP, C or I zones.
- Location within **50** feet of a regulated slope or an area containing soft compressible soils
- Location within **300** feet of a wetland or stream

Here are some examples of what may qualify for express permitting:

Interior Only Tenant Improvements

- Area of work is 2,500 square feet or less and prepared by a designer or architect
- The proposed work does not affect the structural system of the building
- The proposed work does not include a change of use
- No tenant separation walls are constructed or removed
- The proposed work occurs on only one level or one story

Residential Decks

- Refer to mybuildingpermit.com's [Basic Decks Tip Sheet #5](#) for standard deck requirements.
- New deck space is located on only one level or one story
- See the Single Family Building Permit Checklist to prepare a complete permit application package.

Roof Mounted Mechanical Units

- Method of screening is clearly identified
- Mechanical units are 4' or less above maximum height limit
- All rooftop appurtenances and screening is clearly demonstrated
- See our online forms library to obtain a Mechanical Permit Checklist to prepare a complete permit application package.

Single Family Alterations, Additions and Repairs

- Addition is no more than 500 square feet
- Alterations occur in no more than 50% of existing square footage
- Addition is only one level or one story
- Addition does not contain heated space
- Significant trees are not impacted by construction
- The existing roof line is not modified
- The proposed work involves only minor structural modifications, if any
- See our online forms library to obtain the applicable checklist to prepare a complete permit application package.

For further information, please contact the City of Edgewood 253-952-3299

Permit Applications are accepted online through <https://ci-edgewood-wa.smartgovcommunity.com/Public/Home>